

INTERNAL QUALITY ASSURANCE CELL (IQAC)
GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY (Autonomous)
Chaitanya Knowledge City, NH-16, Rajahmundry 533 296, AP, India

Ref: GIET/IQAC/2022/19

Date: 14th October, 2022.

To
All the Department HODs – Members of IQAC,
GIET (A), Rajamahendravaram.

NOTICE

Sir/Madam,

Sub: 19th Internal Quality Assurance Cell (IQAC) Meeting – Reg.,


A meeting of the 19th IQAC of Godavari Institute of Engineering & Technology (A) is scheduled at 02.30 pm on 18th October, 2022, at the following address:


Board Room, Principal's Office, Godavari Institute of Engineering & Technology (A),
Chaitanya Knowledge City, NH-16, Rajahmundry 533296, Andhra Pradesh.
Email: iqac@giet.ac.in

Agenda for the 19th IQAC Meeting

- A) Action taken report on the proposals of 18th IQAC meeting
- B) Issues open for discussion
 - 1. Academic Issues – Odd Semester – Introduction of New Courses
 - 2. Contemporary needs of Industry and Challenges in Academia
 - 3. NAAC Third Cycle - e-IQAC Formats updating – Progress
 - 4. Best 5 Projects – Patent Filing – KAPILA Scheme
 - 5. Internships & Placements – Guidance and Supporting
 - 6. Entrepreneurship – Steps taken to promote entrepreneurship – MSME Idea Hackathon 2022
 - 7. Institutional MOUs – Activities undertaken
 - 8. Community Service Projects – Status – Reports to IQAC
 - 9. Any other item with the permission of Chairperson

Thanking You,


Dr. T. Jayananda Kumar
Dean AA & Coordinator – IQAC


Dr. P.M.M.S. Sarma, Principal,
Chairperson, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)
GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY (Autonomous)

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19th IQAC meeting on 18.10.2022 held at Board Room, Principal's Office, Godavari Institute of Engineering & Technology (A), GIET Campus, NH-16, Chaitanya Knowledge City, Rajahmundry - 533296.

Members present:

S.No.	Name and Designation		Signature
1	Dr. P.M.M.S. Sarma	Principal	Chairperson - IQAC
2	Dr. P. Subba Raju	General Manager, GIET Campus	Member, Management
3	Dr. Pratosh Bansal, Professor Devi Ahilya Vishwa Vidyalaya, Indore		Member, External
4	Dr. R.S. Raju	Director, R & D	Member
5	Dr. N. Leelavathi	Vice Principal - Academics	Member
6	Dr. S.V.S.N. Murthy	Vice Principal - Administration	Member
7	Dr. V. Kusuma Kumari	Dean (Student Progression)	Member
8	Dr. M. Sreenivasa Rao	Dean (Freshman Engineering Dept.)	Member
9	Dr. D. Venkateswarlu	HoD-CE	Member
10	Dr. D. Ravi Kishore	HoD-EEE	Member
11	Dr. D. Santha Rao	HoD-ME	Member
12	Dr. B. Srinivasa Raja	HoD-ECE	Member
13	Dr. B. Sujatha	HoD-CSE	Member
14	Dr. Tamil Kodi	HoD-AI&ML	Member
15	Dr. V. Subramanyam,	HoD-AME	Member
16	Dr. Charan Kumar Ala	HoD-MINING	Member
17	Mr. Md. Ahammad Sharif	HoD-PETROLEUM	Member
18	Dr. M. Vijay Kumar	HoD-DMS	Member
19	Dr. J.M.S.V. Ravi Kumar	HoD-MCA	Member
20	Dr. Shrija Madhu	HoD-L&D	Member
21	Prof.K . Valli Madhavi	TPO	Member
22	Mr. M. Vikas	ME Dept.	Alumni
23	Mr. B.K.V.R.S. Prakash	ECE Dept.	Student Member
24	Mr. S.M. Subhan	EEE Dept.	Student Member
25	Mr. B. Jayanthi	CSE Dept.	Student Member
26	Mr. K Vinod Varma	Assistant Professor- DMS	Member
27	Dr. T. Jayananda Kumar	Dean (Accreditations & Affiliations)	Coordinator - IQAC

Minutes of the 19th IQAC meeting of Godavari Institute of Engineering & Technology (A) held at 02.30 pm on 19th October, 2022.

A) Action taken report on the proposals of 18th IQAC meeting

19.1 Academic Issues – Even Semester – Best 5 Projects – Patent Filing

- i. Very few departments identified best projects and initiated patent filing. Sensitized rest of the departments to complete the task.

19.2 Higher Education, Internships & Placements – Guidance and Supporting Documents

- i. After deliberations, guidelines given regarding Community Service Project.

19.3 Entrepreneurship – Steps taken to promote the entrepreneurship.

- i. Emphasized the need and directed HoDs to encourage/motivate students by planning related events.

19.4 AtalRanking of Institutions on Innovation Achievements’ - ARIIA - Evaluation parameters

- i. Fixed targets to individual departments for participation in Godavari Innovation Garage - GIET Startup Competition.

19.5 Companies’ MOUs – Activities undertaken

- i. Members opined to accelerate activities under MoUs viz., Planning Industrial Visits, Arranging Talks by Industry experts, Workshops to list a few. HoD-ME listed activities being held under MoUs. ECE Dept. submitted the progress in this regard.

19.6 e-IQAC Formats updating – Progress

- i. Directed individual departments to update and freeze all the information till 10th July, 2022 by the end of this month. From August, 2022 all the departments shall submit the information in all aspects on a regular basis. IQAC has to chalk out an action plan for this task.

19.7 Points to be discussed after the UGC Peer Team visit.

- i. Chairperson, IQAC announced that UGC Peer Team appreciated IQAC for the Audits and Record keeping.
- ii. Members requested APSICHE NAAC Manuals.

19.8 Any other item with the permission of Chairperson

- i. Dr. B. Srinivas Raja, HoD-ECE shared that Dr. S. Lakshmi Narayana, Chair - IEEE Vizag Bay Section will be visiting our institution on 23-07-2022 to deliver a talk on

IEEE memberships and other related topics. Requested all to depute two to three members for the talk.

- ii. Dr. M. SrinivasRao, HoD -ME shared the news that GIET (A) has become IE(I) Institute Member. Discussed all the benefits regarding privileges for individual members, Funding opportunities for project proposals. Principal sir requested HoDs to encourage all the faculty to become member of IE (I).
- iii. Dr. T. Jayananda Kumar, Dean-AA announced the news that APSICHE has recognized GIET(A) as mentor institute for guiding NAAC accreditation aspiring HEIs and Dr. M.V.S. Babu and Dr.T.Jayananda Kumar as Q-Leaders.

Following points were discussed during 19th IQAC Meeting:

B) Issues open for discussion

19.9 Academic Issues – Odd Semester – Introduction of New Courses

- i. Members opined that more emphasize should be given to offer new courses which will boost students chances to learn new technologies and upgrade their skill set. Java coding, python programming, 3D Printing Technologies etc may be offered as a value added courses/short term certificate courses

19.10 Contemporary needs of Industry and Challenges in Academia

- i. After deliberations all the HoDs accepted to further strengthen relations with industries and identify contemporary challenges being faced.

19.11 NAAC Third Cycle - e-IQAC Formats updating – Progress

- i. Emphasized the significance of maintaining the data records for NAAC III Cycle. Chairperson, IQAC announced that institution is planning to conduct NBA & NAAC awareness workshops. Requested to update e-IQAC formats for the upcoming NAAC – III Cycle.

19.12 Best 5 Projects – Patent Filing – KAPILA Scheme

- i. Highlighted the KAPILA scheme – It provides financial assistance to the institutions that are part of the Higher Education Institutions (HEIs) for filing patent. Chairperson, IQAC proposed to file atleast 2 patent filings per academic year from each department for KAPILA Scheme.

19.13 Internships & Placements – Guidance and Supporting

- i. Suggested to identify the Industries for local Industrial visits, Internships and placement Guidance & Support. Chairperson, IQAC directed to follow the LMS & AICTE/APSICHE portals for internship updates.

19.14 Entrepreneurship – Steps taken to promote entrepreneurship – MSME Idea Hackathon 2022

- i. Stressed on the benefits of participating in MSME Idea Hackathon 2022 - Financial assistance up-to maximum of Rs. 15 lakh per approved idea shall be provided to Host

Institute for developing and nurturing of the idea into prototype. Few departments only submitted their ideas for MSME Idea Hackathon 2022.

19.15 Institutional MOUs – Activities undertaken

- i. Chairperson, IQAC directed all the HoDs to invite industry officials for guest lectures, awareness programmes etc. Further emphasized to identify ways to linkup industries to initiate consultancy activities.

19.16 Community Service Projects – Status – Reports to IQAC

- i. Underlined the preparation of Abstracts, 180 working hours, 4 credits, record and evaluation of Community Service Projects. Requested to submit abstracts for UBA also.

19.17 Any other item with the permission of Chairperson

- i. Dr. RS Raju, Director – R&D, proposed to constitute Research Advisory Committee including members from atleast four leading industries and Institutional Research Committee with internal members.
- ii. Suggested all the departments' to explore new computer related courses to aid the students to become computer savvy.
- iii. Chairperson, IQAC welcomed the proposals.

*** Concluded***

Dr. T. Jayananda Kumar
Dean AA & Convener - IQAC

Dr. P.M.M.S. Sarma, Principal,
Chairperson - IQAC